

# Early Help Record and Plan

**Course Description:** In Swindon, the Early Help Record and Plan (EHR&P) supports children, young people and families with additional needs through early identification, swift intervention and a planned, coordinated response. This training covers the practical use of tools and opportunities to build relationships with families, empowering them to jointly assess their needs and identify how to achieve improved outcomes. The training will cover guidance on Solution Focused Assessment and introduces the EHR&P paperwork and processes that we have adopted in Swindon.

**Target Group:** This course is aimed at staff in all agencies who may be in contact with children, young people and/or parents/carers who may need to provide support at the Early Help stage of intervention or wish to find out more about the process.

**Training Level:** Additional training

**Pre-Requisite Learning:** We recommend delegates complete Child Protection training at Level 2 before attending this course

## **Aims/Objectives:**

- To equip staff with the knowledge, skills, behaviours and tools to work with children and young people within the Early Help stage of intervention
- Explore the Early Help Record and Plan that we have adopted in Swindon
- Explore the LSCB Threshold Document, The Right Help at the Right Time
- Explore the practical application of tools and opportunities to discuss ways of building relationships with families, empowering them to jointly assess their needs and helping them to identify how to move forward to achieve the outcomes necessary
- Explore ways of developing clear and measurable action plans and guidance on the role of the worker who co-ordinates and supports the family with the plan.

**Course Type:** Classroom

**Length of Course:** 1 day

**Valid for:** One off training. Can be repeated as required

**Cost:** £100 to organisations that do not contribute to the Swindon LSCB budget  
£25 for Early Years staff  
Free of charge to all partner agencies

**Apply for a place via the [LSCB Training Booking Form](#)**

